



TRANSMITTAL MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Karl R. Amylon, City Manager

DATE: March 19, 2021

RE: **Authorizing Waiver of Seasonal Fire Department Inspections of Businesses That Do Not Operate for 180 Consecutive Days in a Calendar Year**

The motion detailed below was prepared at the request of Acting Fire Chief Scott Brainard, who asked that it be placed before the City Council for consideration at its meeting of April 1, 2021. If adopted, the motion provides for waiving mandatory inspections and associated fees for those seasonal businesses that do not operate for 180 consecutive days in a year. Since most seasonal businesses will likely not open due to the COVID-19 pandemic and loss of cruise ships, Acting Chief Brainard believes waivers of the inspections and associated fees are warranted. I concur with the Acting Fire Chief's recommendation. The City Council authorized the same waiver in 2020.

Acting Chief Brainard will attend the City Council meeting of April 1, 2021, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended the City Council adopt the motion authorizing the City Manager and Acting Fire Chief to waive 2020 KMC Section 18.12 mandatory fire inspections and associated fees for seasonal businesses that do not operate for 180 consecutive days in a year.

Recommended Motion: I move the City Council authorize the City Manager and Acting Fire Chief to waive 2021 KMC Section 18.12 mandatory fire inspections and associated fees for seasonal businesses that do not operate for 180 consecutive days in a year.



KETCHIKAN FIRE DEPARTMENT

Integrity, Professionalism, Respect, Compassion, Teamwork, and Innovation
70 Bawden Street Ketchikan, Alaska 99901
Phone (907) 228-2363 – Fax (907) 225-9613
Fire Marshal Gretchen O'Sullivan
e-mail: gretcheno@city.ketchikan.ak.us

Every cruise season the City of Ketchikan requires Seasonal Fire Inspections for any business that does not operate for 120 consecutive days in a year. The seasonal inspections are invoiced at \$150 per business and an inspection is required prior to the businesses opening. This process results in an average income of \$13,500 per year if all seasonal businesses open for the season.

The Fire Department has a list of about 90 seasonal businesses (see attached) that Finance is waiting to invoice per our normal inspection program process according to Title 18.12 of the City Municipal Code: <https://www.codepublishing.com/AK/Ketchikan/#!/Ketchikan18/Ketchikan1812.html>. Section 18.12.010 for Fees-Exemptions-Inspections lists the seasonal business inspection fee of \$150.

Last year, we requested a waiver of this fee for the 2020 season as most of the seasonal businesses did not open. We did not conduct seasonal inspections due to the COVID-19 restrictions and stay at home directives. I have spoken to many seasonal businesses and many of them are not planning on returning unless the cruise ship restrictions are lifted.

I would propose, in light of the uncertainty in the cruise ship schedule, that we again waive the seasonal inspection fee for the 2021 season. This year, however, we will request to inspect all seasonal occupancies to maintain our inspection program and assess the locations for fire safety concerns.

Business	Address	Billing Address
Aisha Jewelwers	312 Front St Ketchikan, AK 99901	Raja Farooq 1200 W Dimond Apt #1418 Anchorage, AK 99515
Alaska Arts & Ivory	34 Front ST Ketchikan, AK 99901	Curtis Nelson,
Alaska Eagle Art Gallery	5 Creek ST Ketchikan, AK 99901	5 Creek ST Ketchikan, AK 99901
Alaska Fine Art	224 Front ST Ketchikan, AK 99901	Kathy Lee, 2349 12th Ave S, Seattle WA 98114
Alaskan Heritage Gems and Gifts	220 Front ST Ketchikan, AK 99901	220 Front St, Ketchikan, AK 99901
Alaska Fish House	3 Salmon LNDG Ketchikan, AK 99901	Chuck Slagle
Alaska Stone Arts	125 Main ST Ketchikan, AK 99901	Cristobal Rodrigo, 125 Main, Ktn
Alaska Stone Arts	201 Main ST KETCHIKAN, AK 99901	James Kahler, 201 Main ST, Ktn
Alaskan Amphibious Tours "Quack Shop"	030/D Spruce Mill WAY Ketchikan, AK 99901	Stephanie Smith 5191 Borch ST Ketchikan, AK 99901
Aseck Inc.	213 Main St Ketchikan, AK 99901	
Baranof Skiff Excursions	5 Salmon Landing Ketchikan, AK 99901	Chuck Seagul
Blasphemous Bills	100 Main St Ketchikan, AK 99901	Lincon Hauser PO Box 9473 Ketchikan, AK 99901
Blue Diamond	212 Front ST Ketchikan, AK 99901	Nash, 212 Front ST, ktn
Blue Diamond 2	400 Mission ST Ketchikan, AK 99901	Vijay Khemlani, 400 Mission ST, Ktn
Cape Fox Tours	5 Salmon Landing ST KETCHIKAN, AK 99901	?
Caribbean Gems	105 Main ST Ketchikan, AK 99901	Deepu Budhrani, 105 Main Street, Ktn
Caribou Creek	21 Main ST Ketchikan, AK 99901	Dominque Delatorres, 21 Main ST, Ktn
Centennial Jewelers	301 Mission St, Ketchikan, AK 99901	?
Christmas in Alaska	300 Spruce Mill WAY Ketchikan, AK 99901	Keith Jewett, 76 Front Street, Ktn
Colors Fine Jewelery	210 Front ST Ketchikan, AK 99901	Raju Lakhwani, 210 Front ST, Ktn
Crab & Grill	5 Salmon Landing Ketchikan, AK 99901	Bill McClean, 9726 Osprey Isle, W Palm Beach, Fl 33412
Creek Street #11	11 Creek ST Ketchikan, AK 99901	Jennifer Bolshakoff, 11 Creek ST, Ktn
Creekside Trading	10 Creek ST #10 A & B Ketchikan, AK 99901	Norma Gravelle, PO Box 8855, Ktn
Crewmen Services of Florida, INC	309 Dock ST Ketchikan, AK 99901	Shaun Gregory, 309 Dock ST, Ktn
Czar's Treasures	209 Main ST Ketchikan, AK 99901	Roman Schwartz, 31 Cottonwood Dr, Holland, PA 18966
Del Sol	328 Mission ST Ketchikan, AK 99901	Chris Kohfield, 280 W 10200 S, Sandy, Utah 84070
Diamond Exchange of Alaska	124 Main ST Ketchikan, AK 99901	Satish mirpuri, 124 Main ST, Ktn
Diamonds Forever	54 Front ST Ketchikan, AK 99901	Aseem Singh 54 Front St, Ketchikan, AK 99901
Diamonds International/Tanzinite Intl.	315 Mill ST Ketchikan, AK 99901	Lynn Strauss, 401 First Street, Mt. Vernon, Wash 98273
Dolly's House	24 Creek ST Ketchikan, AK 99901	Steve McDonald, 716 Buren, Ktn
Dwyers Restaurant	76 Front ST Ketchikan, AK 99901	Keith Jewett, 76 Front Street, Ktn
EFFY Jewelers	122 Front ST Ketchikan, AK 99901	Rama Nabavian, 7 West 45th St, 10th floor, NY, NY 10036
Exotic Gems	58 Front ST Ketchikan, AK 99901	Rajeev Sharma, 510 Border St, Port Charlotte, Fl 33953
First City Salmon	410 Mission ST Ketchikan, AK 99901	410 Mission ST, Ktn
Fish Pirates Gifts (Dockside Trading)	76 Front ST Ketchikan, AK 99901	Keith Jewett, 76 Front Street, Ktn
Island Treasures (Cruise Mart)	114 Main ST Ketchikan, AK 99901	Simeon Cabansag, 114 Main ST, Ktn
Global Communications	310 Front ST Ketchikan, AK 99901	Alex Diaz, 310 Front ST, Ktn
Good Coffee (Market Cafe)	401 Mission ST Ketchikan, AK 99901	Dallas Hoffman, 354 Edmond Street, Ktn
House of Diamonds	124 Front ST Ketchikan, AK 99901	Neeta Ved, PO Box 5306, Ktn
House of Diamonds	321 Spruce Mill Way, Ketchikan, AK 99901	Neeta Ved, PO Box 5306, Ktn
Hyde Fur & Shearing	109 Main ST Ketchikan, AK 99901	109 Main ST, Ktn
Infinity Jewelry of Alaska	306 Mill ST Ketchikan, AK 99901	Jenny Dupre, 508 Deermount, Ktn
Inside Passage Harley-Davidson	34 Front ST Ketchikan, AK 99901	Merri Lystad, 34 Front ST, Ktn

Alaska Arts & Ivory	34 Front ST Ketchikan, AK 99901	Curtis Nelson,
Ivory Tusk	327 Spruce Mill WAY Ketchikan, AK 99901	Dominique Dela Torres, 838 Petersen St, Ktn
Julies Fine Jewelry	120 Front ST Ketchikan, AK 99901	Julie Jani, 120 Front ST, Ktn
Ketchikan Mining Company	030/034 Front ST Ketchikan, AK 99901	Keith Jewett, 76 Front Street, Ktn
Ketchikan Soap	122 Main ST Ketchikan, AK 99901	Jose Bernabe - berkardg@gmail.com
Ketchikan Souvenirs & Candy	300 Front ST Ketchikan, AK 99901	Keith Jewett, 76 Front St, Ktn
Ketchitour (Tour Center)	206 Main ST Ketchikan, AK 99901	Marco Angarano, 206 Main ST, Ktn
Lili's Bubble Tea	3 Berth 2 Ketchikan, AK 99901	Jia-Huei Li, PO Box 23007, Ketchikan
Sold Gold	52 Front ST Ketchikan, AK 99901	NAME CHANGED/OWNER CHANGE? Solitaire Jewelers
Milano Jewelers	132 Front ST Ketchikan, AK 99901	132 Front ST, Ktn
Monarch Jewels (formerly Beverly's or Regal Jewelers)	38 Front ST Ketchikan, AK 99901	Vinnie Khemani, 1063 S Hiddenbrook Trail, Palatine, IL 60067
My Alaska Treasure	422 Mission ST Ketchikan, AK 99901	Dallas Yuan, 3849 E Broadway, Tucson, AZ 85716
Noble Jewelers	328 Front ST Ketchikan, AK 99901	328 Front ST, Ktn
Ocean View on the Dock	2 Mobile Unit Ketchikan, AK 99901	Luis Orta, 1831 Tongass Ave, Ktn
Orca Jewelers	56 Front ST Ketchikan, AK 99901	Tamarah Street, 56 Front ST, Ktn
Outlet Store Kiosk	5 Salmon Landing ST KETCHIKAN, AK 99901	Keith Jewett, 76 Front Street, Ktn
Perfect Partners	22 Creek ST Ketchikan, AK 99901	Andy Lam, 22 Creek St, Ktn
Port Security Guard Building	200 Dock ST Ketchikan, AK 99901	?
Rail Creek	115 Main ST KETCHIKAN, AK 99901	Cristobal Rodrigo, 115 Mina, Ktn
Rain Barrel	400 Spruce Mill WAY Ketchikan, AK 99901	Jesus Delatorres, 400 Spruce Mill WAY, Ktn
Salmon Market	200 Main ST Ketchikan, AK 99901	Jacob Mensurian, PO Box 5156, Ktn
Sam McGee's Poker Creek Gold	18 Creek ST Ketchikan, AK 99901	Lincon Hauser, PO Box 9473, Ktn
Sam's Fine Jewelry (House of Diamonds & Dynasty	323/325 Spruce Mill WAY Ketchikan, AK 99901	Sam Bhagchandani, 323/325 Spruce Mill WAY, Ktn
Shaved Ice & Delights	322 Dock ST Ketchikan, AK 99901	Johnny Webb, 322 Dock ST, Ktn
Sitka Fur Gallery	312 Mission ST Ketchikan, AK 99901	Nadeem Waheed, 175 Main St, Paterson, NJ 07505
Sitka Fur Gallery Outlet	127 Main ST Ketchikan, AK 99901	James Kahler, 127 Main ST, Ktn
Soaring Eagle	319 Mill ST Ketchikan, AK 99901	Raju Laquini, 319 Mill ST, Ktn
Soaring Eagle	51 Main ST Ketchikan, AK 99901	Raju Laquini, 51 Main ST, Ktn
Sockeye Sams	425 Water ST Ketchikan, AK 99901	Dan Michalsen, 425 Water ST, Ktn
Soho Coho	5 Creek ST Ketchikan, AK 99901	Ray/Michelle Troll, PO Box 8874, Ktn
Soni Jewelers	130 Front ST Ketchikan, AK 99901	Raju Lakhwant, 130 Front ST, Ktn
Southeast Sea Kayaks LLC	142 Misty Marie LN Ketchikan, AK 99901	No Contact Info
Spectrum	330 Spruce Mill WAY Ketchikan, AK 99901	Meeta Jethana, 330 Spruce Mill WAY, Ktn
Spectrum #3	116 Front ST Ketchikan, AK 99901	Meeta Jethana, 116 Front ST, Ktn
Storm Island	20 Creek ST Ketchikan, AK 99901	
Talbot's Merchantile	1091 Tongass AVE Ketchikan, AK 99901	Nancy McNuty, 1091 Tongass Ave, Ktn
Tall Tale Taxidermy	500 Mission ST Ward Cove, AK 99928	Louie Szurleys, PO Box 1236, Ward Cove, Ak 99928
Tanzanite International	36 Front ST Ketchikan, AK 99901	Lynn Strauss, 401 First Street, Mt. Vernon, Wash 98273
The Great Alaskan Lumberjack Show	430 Spruce Mill WAY Ketchikan, AK 99901	Penny Jones, 420 Sprucemill Way, Ktn
The Local Trading Post	203 Stedman St Ketchikan, AK 99901	203 Stedman St Ketchikan, AK 99901
The Lure	11 Creek ST Ketchikan, AK 99901	Amy Zantua, PO Box 6082, Ktn
Tresor Rare	111 Main ST Ketchikan, AK 99901	111 Main ST, Ktn
Urians Jewellery Repair	112 Main ST Ketchikan, AK 99901	112 Main ST, Ktn
USA Jewels and Timepieces	302 Mill ST Ketchikan, AK 99901	Alay Mehta, 13026 NW 14th Street, Pembroke Pines, FL 33028
Vacant	223 Main ST Ketchikan, AK 999019990	?

Alaska Arts & Ivory		34 Front ST Ketchikan, AK 99901	Curtis Nelson,
Weavers		317 Mission ST Ketchikan, AK 99901	317 Mission ST, Ktn

August 6, 2020

Bev Davies said it is no secret COVID-19 is raging around us. She stated there is currently no state mandate requiring testing or quarantining for travelers traveling within the state. She informed several communities have successful fourteen-day quarantines in place, most notably in Western Australia where they currently have only seven active cases. She said if you are worried about the cost of a mandated quarantine think about the costs if the community has to shut down again due to an outbreak. or consider the cost the City is experiencing now since people are afraid to go out and spend money because they are afraid of being exposed. She stated quarantine would keep the virus out so we can reopen our community with confidence.

CONSENT AGENDA

Mayor Sivertsen suggested moving several items to the Consent Agenda, including; Appointments to Boards and Commissions by Mayor Sivertsen; Award of Contract No. 20-16 regarding the Ketchikan Police Department Re-Siding to Island Contractors, Inc.; Ordinance No. 20-1918 adopting the Alaska remote seller sales tax code, first reading; Ordinance No. 20-1917 an initial ten year term for the Prince Rupert Port Authority with City West Cable & Telephone Corp. and the City of Ketchikan Consent to Sublicense Agreement in first reading; Reimbursement to City West Cable & Telephone Corp. for Canadian land tenure; and Amendment No. 1 to Contract No. 19-45 in regards to Schoenbar Road Raw Water Transmission Main Design by DOWL; no objections were heard.

Approval of Minutes – Special City Council Meeting of July 9, 2020 and Regular City Council Meeting of July 16, 2020

Moved by Kiffer, seconded by Bergeron for approval of the minutes of the special meeting of July 9, 2020 and the regular meeting of July 16, 2020.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

Resolution No. 20-2785 – Amending the 2020 General Government Operating and Capital Budget to Provide Supplemental Appropriations for the Fire Department in the Amount of \$15,000; Museum Department in the Amount of \$2,000

Moved by Kiffer, seconded by Bergeron the City Council approve Resolution No. 20-2785 amending the 2020 General Government Operating and Capital Budget to provide supplemental appropriations for the Fire Department in the amount of \$15,000; Museum Department in the amount of \$2,000; authorizing certain budget transfers; and establishing an effective date.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.

Waiver of Seasonal Fire Department Inspections of Businesses That do not Operate for 180 Consecutive Days in a Calendar Year

Moved by Kiffer, seconded by Bergeron the City Council authorize the city manager and acting fire chief to waive 2020 Ketchikan Municipal Code Section 18.12 mandatory fire inspections and associated fees for seasonal businesses that do not operate for 180 consecutive days in a year.

Motion passed with Gage, Zenge, Chapel, Flora, Bergeron, Coose and Kiffer voting yea.